

**CIVIL COURT OF THE CITY NEW YORK
COUNTY OF**

-----X

Plaintiff/Petitioner,

- against -

Index No. _____

Defendant/Respondent.

-----X

**NOTICE OF OPT-OUT FROM PARTICIPATION
IN ACTION SUBJECT TO MANDATORY ELECTRONIC FILING**

Attorneys or Authorized Representatives

Pursuant to CPLR § 2111(b)(3) and Uniform Rules §§ 208.4-a and 202.5-bb, I hereby opt out of participation in electronic filing in this mandatory e-filed case.

I certify in good faith that I am unable to participate in mandatory electronic filing of documents in this case on behalf of my client, _____, because:

[Place your initials in the space(s) provided and check all boxes that apply]

_____ I lack:

- the necessary computer hardware
- a connection to the internet
- a scanner or other device by which documents may be converted to an electronic format

OR

_____ I lack the knowledge regarding operation of computers and/or scanners needed to participate in electronic filing of documents in this case and no employee of mine or my firm, office or business who is subject to my direction possesses such knowledge.

Dated: _____ (Signature)
_____ (Printed Name)
_____ (Firm Name)
_____ (Address for Hard-Copy Service)
_____ (Phone)
_____ (E-Mail)

This form must be signed. All contact information must be provided, including the address at which hard-copy documents in this case should be served.

This form must be filed with the clerk of the court where the action is pending and served on all parties.