

## Faculty Biographies - New York City

**Jeffrey Carucci** is the Statewide Coordinator for Electronic Filing of the Unified Court System of the State of New York. Mr. Carucci is in charge of coordination of the court system's E-Filing programs and the development of the New York State Courts Electronic Filing System (NYSCEF), together with outreach to and training of the staff of the County Clerks, Judges and court staff, and attorneys in all of the venues and courts in New York State in which electronic filing has been authorized. He directs the court system's NYSCEF Resource Center, which serves as a statewide help desk and training center for E Filing. Mr. Carucci has presented statewide and nationally on E-Filing and published various articles on E-Filing in NY State. Mr. Carucci has served as a liaison with courts in other states and the National Center for State Courts in regard to E-Filing. He has been in the court system since 1985 and has held various court positions including Clerk in Charge of the NY County Motion Support Office in New York County Supreme Court, which processes over 35,000 motions annually. Mr. Carucci has spoken often before Bar groups about motion practice and Electronic Filing in the State courts, such as at the "Navigating the Supreme Court" and "Bridge the Gap" programs of the New York County Lawyers' Association. Mr. Carucci has received the Bernard Botein Award from the Association of the Bar of the City of New York in recognition of his outstanding services to the court system, the Bar and the public at large. In November of 2013 he was given the NYLJ Impact award which honors those whose vision and commitment to work for change has had a profound impact on the law and the legal profession in New York State.

**Christopher Gibson** is the Deputy Statewide Coordinator for Electronic Filing. He oversees the operations of the Statewide E-Filing Resource Center, where he has served for a number of years as the manager in charge. Mr. Gibson works closely with Mr. Carucci and the technical staff of the Unified Court System on the development and enhancement of the NYSCEF software. He has assisted in the court system's expansion of E-Filing statewide, which involves close coordination with and assistance to County Clerks and courts, as well as local bar groups. Mr. Gibson has conducted numerous training sessions around the state for County Clerk and court staff and for attorneys and paralegals. Among these were demonstrations of the NYSCEF system to the Electronic Filing Task Force of the New York State Bar Association and to groups at several Annual Meetings of the State Bar. In addition, he has taught many E-Filing sessions to attorneys and court staff concentrating on how to use the NYSCEF system and regularly troubleshoots issues from court staff, County Clerks and the Bar. He audits filings in E-Filed cases in all counties in the State to ensure that no difficulties arise and works with court and County Clerk staff to ensure that documents in E-Filed cases are processed smoothly. Mr. Gibson has received the Bernard Botein Award from the Association of

the Bar of the City of New York in recognition of his outstanding services to the court system, the Bar and the public at large.

**Karen Mackin**, Case Management Coordinator, joined the staff of the E-Filing Resource Center in October 2007. Prior to that, she served as the Court Clerk for Justice Stanley Sklar for fourteen years in a Medical Malpractice Part in the New York County Supreme Court. She presently supervises the staff at the NYSCEF Resource Center, which serves as the statewide support and training center for e-filing. In addition to those administrative responsibilities, she provides instruction to attorneys in how to use the system and answers their questions over the phone and in response to e-mail messages. She is actively involved in the expansion of e-filing to other counties and courts in the state. She works closely with Court and County Clerk staff to ensure that e-filed documents are processed smoothly. She has conducted hundreds of training sessions, including many for CLE credit, for Bar Associations, attorneys, support staff, and Court and County Clerk personnel throughout the State.

**Maureen Galvin** is a Court Clerk Training Specialist who joined the staff of the E-Filing Resource Center in June 2010 as a Senior Court Clerk. Prior to that, she served as a Court Officer Sergeant for three years in the New York State Supreme Criminal Court, Bronx County. Ms. Galvin has worked for the Unified Court System since 2004. At the Resource Center, she assists attorneys in using the NYSCEF system. She works closely with Court and County Clerk staff to support with anything related to the NYSCEF system. She teaches a weekly CLE class on E-Filing at 60 Centre Street. She hosts on-line web demonstrations of the NYSCEF system. Ms. Galvin has traveled to various counties providing training and support as E-Filing expands throughout the state.

**Veronica Schmactenberg** is a Court Clerk Training Specialist who joined the NYSCEF Resource Center staff in April of 2011. Ms. Schmactenberg has served the court system since 1992. Prior to her current assignment, she worked as an Associate Court Clerk in the Commercial Division and Case Management Offices of New York County. Ms. Schmactenberg also served for twelve years as a Part Clerk for the Honorable Richard B. Lowe, III in the Commercial Division, Supreme Court, New York County. In the NYSCEF Resource Center, which is the statewide support and training center for E-Filing, Ms. Schmactenberg works to coordinate and develop training programs for court employees in all of the New York counties. She also has conducted numerous training sessions for certain Bar Associations as well as for private attorneys and their staff. This training provides the attorneys with CLE Credits for attending the E-Filing training. In addition Ms. Schmactenberg has also provided training for many litigants in order to help them properly navigate the e-filing system.

**Rosa E. Medina** is a Court Clerk Training Specialist who joined the NYSCEF Resource Center in March of 2015. Prior to her current assignment she served as Court Clerk for Justice O. Peter Sherwood, in a Commercial Division part in the New York County Supreme Court. Ms. Medina has worked for the Unified Court System since 1990. In the NYSCEF Resource Center, which is the statewide support and training center for e-filing, Ms. Medina assists attorneys and their staff thru the process of e-filing. She answers their questions and concerns over the phone and by e-mail. She also conducts live and on-line training sessions for attorneys, support staff and unrepresented litigants.

**Marie F. Rosemy** is a Court Clerk Training Specialist who joined the staff of the E-Filing Resource Center in April 2012. Prior to her assignment in the E-Filing Resource Center, she worked in the New York City Criminal Court, New York County, for 11 years as a Senior Court Clerk and as an Associate Court Clerk. In the E-Filing Resource Center, her duties include teaching a weekly E-Filing class to attorneys for CLE credit, to filing agents and to unrepresented litigants. She also teaches online E-Filing sessions via SKYPE for Business. Ms. Rosemy travels to various assigned counties that are joining the NYSCEF system to conduct training sessions for the Supreme Court and County Clerk's staff.

**Peter Garganese** is a Court Clerk Training Specialist and a member of the staff of the E-Filing Resource Center. He has worked in New York County Supreme Court for more than twenty-four years and has been involved in E-Filing in New York County since its inception. His duties have included administrative review and modification of E-Filings, consulting with filers to facilitate filings, and coordination of E-Filing efforts between and among attorneys, court personnel and County Clerk staff. He has contributed notably to the development of the E-Filing software. As a member of the E-Filing Resource Center, he has conducted E-Filing training for Judges, Court and County Clerk personnel, attorneys, and members of their staff both in New York County and statewide.